



# How to Enable AutoNumbering

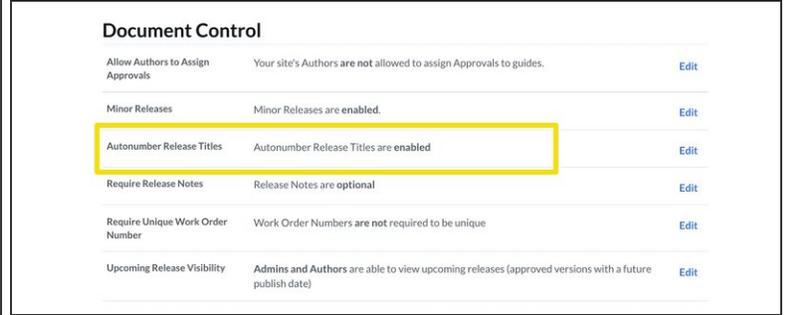
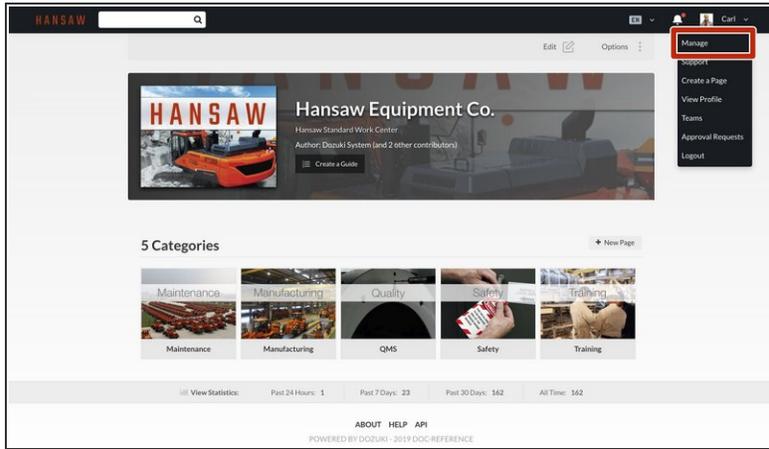
Written By: Dozuki System



## INTRODUCTION

This guide provides instructions to enable **AutoNumbering** in version titles for guides, wikis, and category pages.

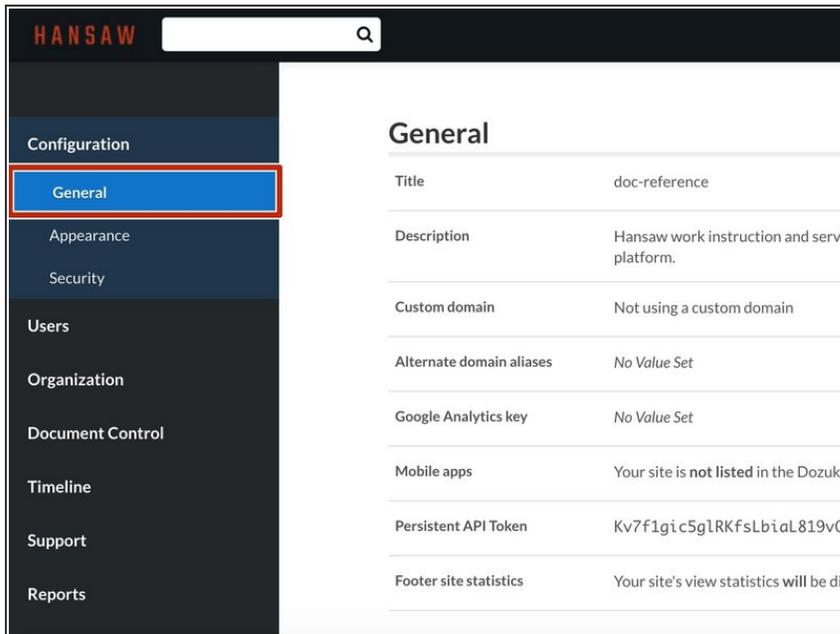
## Step 1 — Ensure Autonumbering is Enabled



**i** This Step can only be performed by a Site Administrator.

- Click on your username on the right side of the site header and select **Manage** from the drop-down menu.

## Step 2



- Click on the **General** section of your Management Console side bar.

## Step 3 — Confirm Status

### Document Control

Allow Authors to Assign Approvals	Your site's Authors are not allowed to assign Approvals to guides.	<a href="#">Edit</a>
Minor Releases	Minor Releases are enabled.	<a href="#">Edit</a>
Autonumber Release Titles	Autonumber Release Titles are enabled	<a href="#">Edit</a>
Require Release Notes	Release Notes are optional	<a href="#">Edit</a>
Require Unique Work Order Number	Work Order Numbers are not required to be unique	<a href="#">Edit</a>
Upcoming Release Visibility	Admins and Authors are able to view upcoming releases (approved versions with a future publish date)	<a href="#">Edit</a>

- Scroll down to **Document Control** to confirm whether or not **Autonumber Release Titles** is enabled.
- If it is already enabled, it will say, **enabled**.

## Step 4 — Autonumber Release Titles Disabled

### Document Control

Allow Authors to Assign Approvals	Your site's Authors are allowed to assign Approvals to guides.	<a href="#">Edit</a>
Minor Releases	Minor Releases are enabled.	<a href="#">Edit</a>
Autonumber Release Titles	Autonumber Release Titles are disabled	<a href="#">Edit</a>
Require Release Notes	Release Notes are optional	<a href="#">Edit</a>
Require Unique Work Order Number	Work Order Numbers are not required to be unique	<a href="#">Edit</a>
Upcoming Release Visibility	Admins and Authors are able to view upcoming releases (approved versions with a future publish date)	<a href="#">Edit</a>

### Document Control

Allow Authors to Assign Approvals	Your site's Authors are allowed to assign Approvals to guides.	<a href="#">Edit</a>
Minor Releases	Minor Releases are enabled.	<a href="#">Edit</a>
Autonumber Release Titles	<input type="checkbox"/> Enable AutoNumbering for your Release Titles	<a href="#">Cancel</a>
	<ul style="list-style-type: none"> <li>When AutoNumber Release Titles are enabled, releases will automatically be incremented following the '{Major}.{Minor}' format.</li> </ul>	
	<a href="#">Save</a>	
Require Release Notes	Release Notes are optional	<a href="#">Edit</a>

- If **AutoNumbering Release Titles** is disabled, it will say, **disabled**.
- To enable AutoNumbering, click **Edit**.
- Click in the check box.
- Click on the **Save** button to complete the process.

## Step 5



- If you wish to disable the **Release Title** field on a page, please see [How to Disable Release Titles](#).