



How to Accept a User Account Invitation

This guide demonstrates how to accept an invitation for a user account on a Dozuki site.

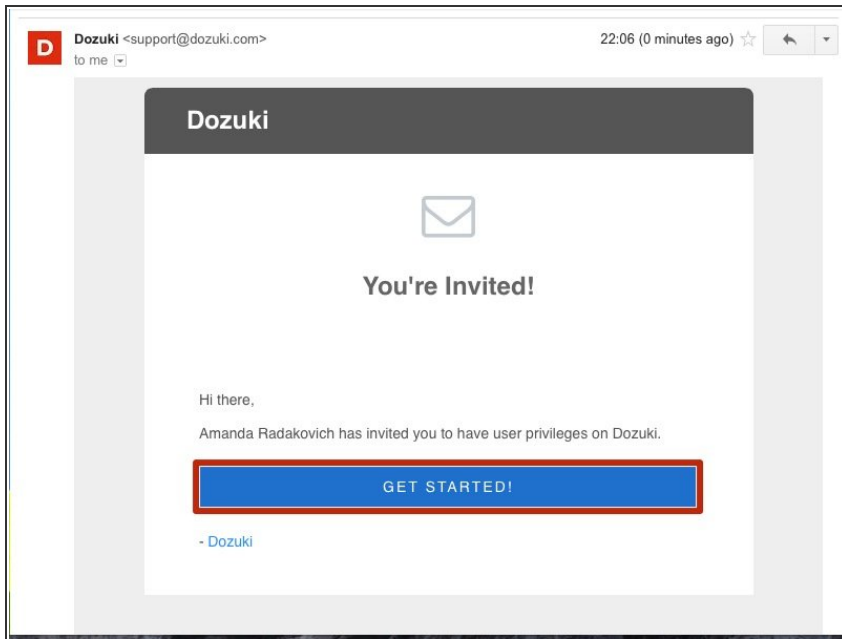
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INTRODUCTION

This guide demonstrates how to accept an invitation for a user account on a Dozuki site.

Step 1 — Check Email



- Check your email and open the invitation.
- ⓘ Invitation to the site are always sent via email.
- Click on the **Get Started** button at the bottom of the invitation email.

Step 2 — Create an Account

The image shows two side-by-side screenshots. The left screenshot is a 'Create Account' form with the following fields: Name (with 'Albert Einstein' entered), Unique Username (with '@albert' entered), Email (with 'albert@domain.com' entered), and Password. A 'Create My Account' button is at the bottom, along with a link 'Been here before? Log In'. The right screenshot is the Dozuki Help Guides homepage. It features a header with a search bar, 'Guides', 'Answers', and a user profile 'Carl'. Below the header is a 'Dozuki Help Guides' banner with a question mark icon and a 'Create a Guide' button. Underneath is a section titled '20 Categories' with a grid of 10 category tiles: Answers, Approval Processes, Categories, Community Editing, Courses, Customization and Appearance, Documentation Best Practices, Guides, Item Pages, and Languages.

- Enter your **Name** - include your first and last name.
- Create a **Unique Username**.
 - ① This allows other users to mention you in their comments or questions.
- Enter your **Email**.
 - ① This allows you to receive email notifications about activity on the site that involves you and others.
- Create a **password** that is secure and unique to you.
- After confirming all information is correct, click on the **Create My Account** link at the bottom of the page. Users are automatically logged into the site after account creation.
- To get started, click the **user menu** on the right side of the site header.