DOZUKI

How to Add Parts and Tools

This guide demonstrates how to add parts and tools to a Dozuki guide.

Written By: Dozuki System
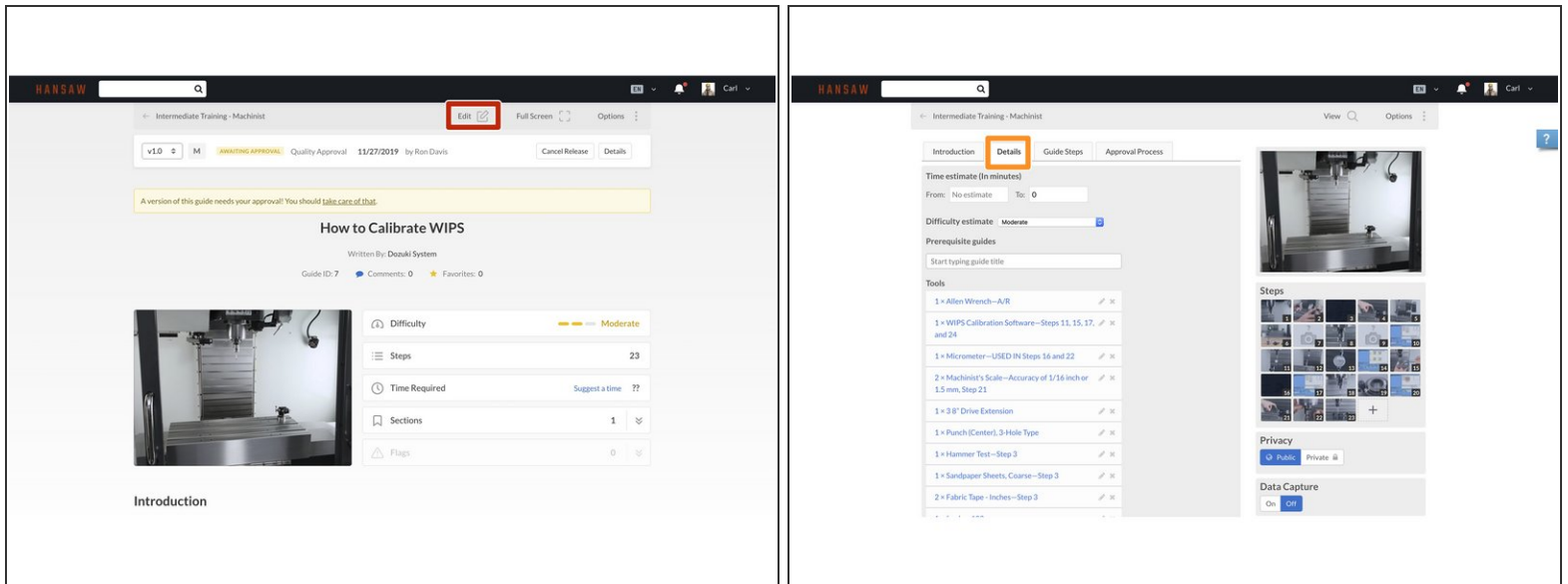
INTRODUCTION

This guide demonstrates how to add parts and tools your guide page.

Reminder

Any changes made to a guide, with the exception of tags and the default language, create a new draft of the guide.

Step 1 — How to Add Parts and Tools
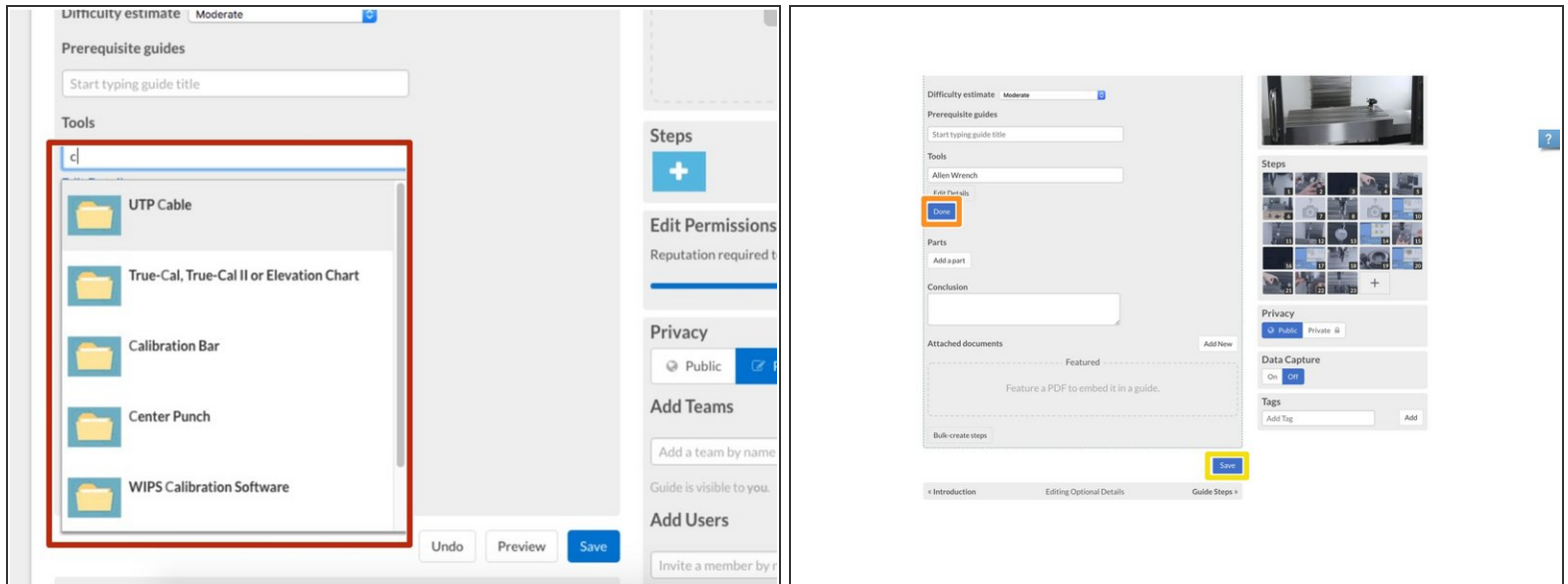

- Click on the **Edit** button in the upper-right of the guide, under the site header.
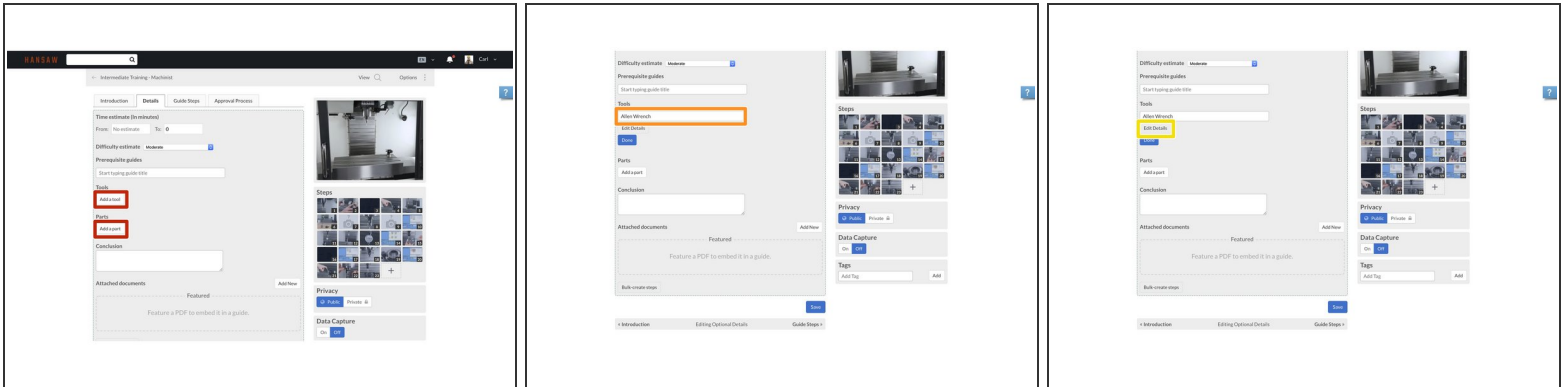
- Click on the **Details** tab to add parts and/or tools.

Step 2

- Click on the **Add a tool** button to add tools to the guide.

- Click on the **Add a part** button to add parts to the guide.

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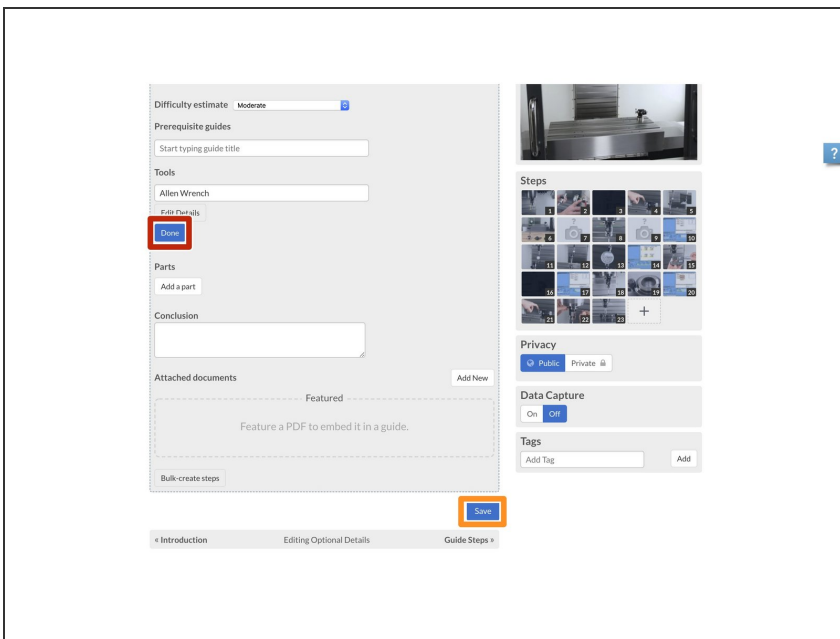© 2024   help.dozuki.com/   Page 3 of 6

Step 3

- Begin typing in the name of the part or tool that you are adding.

- If the part or tool already exists on your site, it will appear in a drop-down menu. Select this part by clicking on it.

- If you have no further information to add, click on the **Done** button.

- Click on the **Save** button.
  - ⊡ After you have added all of the required parts and tools, be sure to click **Save**.

Step 4

- If your part or tool does not exist in the system, click on the **Add a tool** or the **Add a part** button, accordingly.

- In the text field, type in the name of the part or tool that you are adding.

- If you want to add additional details about the part or tool, click on the **Edit Details** button.
  - ⓘ Here you can add in the **Type**, **Quantity** and any additional **Notes** about the part or tool. Enter in a brief summary or an optional product link.

Step 5

- When you are finished, click on the **Done** button.

- Click on the **Save** button.
  - 📌 After you have added all required parts and tools, be sure to click **Save**.

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To reassemble your device, follow these instructions in reverse order.